



ADMISSIONS POLICY
KRISHNA AVANTI PRIMARY SCHOOL, LEICESTER
2024 - 2025

This policy is in force until further notice from:	28.02.23
This policy must be reviewed:	Annually
Policy Author(s):	Shamita Kumar
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Where the Trust Board agrees a request in principle, they will write to the parents confirming their agreement. A request for admission outside normal age group is not an application for admission, and parents will need to submit a separate application for admission in the usual way at the appropriate time. Where a request for admission to a different year group has been agreed in principle, the letter from the Trust Board confirming this must be submitted with the application for admission.

It is important for parents to note that obtaining the Trust Board's agreement in principle to admission to a different year group does not mean that the child will achieve a place in that year group. The separate application for admission will be considered with all other applications for that year group and the oversubscription criteria applied where necessary. This means that parents who obtain agreement in principle to their child being admitted one year later than usual to Reception Year may not achieve a place, and will then be in the position of having to apply to other schools for admission outside normal age group, or applying for admission to Year 1 which is subject to place availability.

Applications for Admission

Applications for admission must be made to the Local Authority on their Common Application Form, which is accessible on their website. Applications must be submitted by the closing date, which is 15th January 2024.

Parents will be notified of the outcome of applications on "national offer day" which is on or about 16th April 2024.

Following the offer of a place at the School, parents/carers can be asked to provide their child's proof of identification and main residence. The forms of identification may include the child's birth certificate, NHS registration card, council tax bill and recent utility bills.

Supplementary Information Form ("SIF")

For children falling within categories 4 and 5 above, parents must submit a supplementary information form ("SIF") certified by the practising Hindu parent's temple to the School by the closing date for applications, in addition to submitting a completed Common Application Form to the Local Authority. Failure to do so will result in the child being placed into the next category that applies.

The SIF is available for download from the School's website or in hard copy from the School's office.

Late Applications

Applications received by the Local Authority after the closing date for applications stated above will be late applications, and will not be considered until after applications received on or before the closing date for applications have been considered and places allocated. This means that the chance of achieving a place will be reduced. The names of those children who do not achieve a place will be placed on the waiting list (see below).

In-Year Admissions

Applications for in-year admissions should be made to the Local Authority. If more applications are received than there are places available, applications will be ranked by the admissions authority in

Furthermore, in order to address the potential issue of offers being obtained through fraudulent or intentionally misleading applications, the School reserves the right to ask for additional information to check the veracity of the address and other information provided in the application.